



Training Rules Consensus Agreement

培訓的共識與默契：〈我願意共同遵守〉 _

Understanding the Training Rules and Consensus (I hereby agree to abide to the following rules)

請推薦委員與見習一起讀完下列各項默契，並於各項默契之後簽名。感恩！

We greatly appreciate the Commissioner and the nominated trainee to read and understand the following rules together and initial after each rule. Thank you.

1._._服裝儀容：隨時隨處注意自己的形象威儀，志工服的釦子要全部扣好，說話『輕聲細語』；女眾穿著制服時一定梳『慈濟頭』。

Attire: Please be mindful of your mannerism at all times during the training. Trainees should make sure all of the buttons of their shirts are buttoned; when talking, please speak softly. Female volunteers should braid their hair (Tzu Chi braid) whenever they are wearing the uniform.

A._見習委員慈誠：灰色的志工服，配帶志工證；

Attire for Intern Commissioner/Faith Corps: Grey uniform and ID

B._培訓委員慈誠：無L_O_G_O藍色志工服，配帶培訓證。

Attire for Apprentice Commissioners/Faith Corps: blue uniform (without logo) and ID

2._._與_2_位直屬保持密切的互動，在完成每一個階段的評**值**表後，請_2_位直屬簽名並提供建議。

Please keep in close contact with your Tzu Chi evaluators and after each stage of assessment, please ask the Tzu Chi evaluators to sign off and provide feedback.

3._._參與社區活動及會所**值班**〈**值班**次數視各所屬和氣區隊需要為準則〉，輪到**值班**但無法到會所**值班**，請一定要找人代為**值班**，以維持會所的運作順暢。

Participating in community services or assigned to be on duty at Tzu Chi campus (the number of times assigned to be on duty depends on the needs of each He Chi group): Whenever one is assigned to be on duty but cannot attend for whatever reason, please make sure to find a substitute to fill in in order to ensure the smooth operation of the TC campus.



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4. 慈濟是一個團體，我們只是其中的一份子，如果有人邀約你以慈濟身分參加活動，一定要向會所報備，決不私自以慈濟身分參加任何對外活動。

Please be reminded that Tzu Chi is a group and each one of us is only a part of it. If someone asks you to represent Tzu Chi to attend any activities, please notify the appropriate administrative personnel at Tzu Chi. One should not attend any outside activities in the name of Tzu Chi without the knowledge of Tzu Chi.

5. 慈濟宗門一家人，如果有任何關於慈濟人、事之問題，請務必找對的管道溝通，『門內對錯可說，門外是非勿議』。

In Tzu Chi, we are one family. If there is any controversy or issue concerning a Tzu Chi personnel or matter, please communicate through the appropriate channel. Within the organization, candid feedback is welcome and recommended, but please be mindful and refrain from creating unnecessary gossips or rumors.

6. 培訓課程不克參與時須向直屬及培訓幹事請假，請假單請交給社區培訓幹事。沒有請假者，以曠課論，曠課2次者將取消見習培訓的資格。「請假單」請見培訓手冊附件。

If you cannot attend any training session for whatever reason, please notify your Tzu Chi contact person and trainer immediately and provide an absence slip to the training coordinator in your assigned community. Two absences without proper notification will cause the trainee's qualification for the training to be cancelled.

被推薦人簽名 _____

Signature of the nominated trainee

Date

直屬簽名 _____

Signature of the Tzu Chi evaluator

Date