



## Request for Training Seminar Absence

Trainee's Name : \_\_\_\_\_

Tel: \_\_\_\_\_

Email: \_\_\_\_\_

Mentor's Names:

1 \_\_\_\_\_

2 \_\_\_\_\_

Training status :  Intern Faith-Corp  Intern Commissioner

Apprentice Faith-Corp  Apprentice Commissioner

Date of Absence:

Reason for Absence:

*You must submit requests for absence, other than sick leave, 5 days prior to the first day of the training class/ activities you will be absent.*

### Training Team Approval

Approved       Rejected

Comments: